

Board of Directors Open Meeting Minutes

February 2, 2023
Teams Meeting

Members	Ms. Fay Lim-Lambie, Mr. Joseph Amato, Ms. Azi Boloorchi, Mr. Dev Chopra, Ms. Krista Collinson, Dr. Jen Chyang Lai, Dr. Steven Jackson, Ms. Marion Kirsh, Ms. Joby McKenzie, Dr. Nikila Ravindran, Ms. Deryn Rizzi, Mr. David Steinberg, Mr. Altaf Stationwala, Ms. Mary-Agnes Wilson, Ms. Stephanie Zee
Executive Leadership Team	Ms. Stav D'Andrea, Ms. Luci Anderson, Ms. Purvi Desai, Ms. Natalie Hovey, Mr. David Stolte, Ms. Allison Trenholm
Regrets	Mr. Peter Hargitai, Mr. Moris Pilla, Ms. Ruby Philip-Katyal, Mr. Raj Uttamchandani
Resources	Ms. Cleo Surace

1.0 Land Acknowledgement, Call to Order and Approval of Agenda

Ms. Fay Lim-Lambie called the meeting to order at 4:10 p.m. and confirmed quorum.

Ms. Fay Lim-Lambie, Chair of the Board, provided the land acknowledgement as a demonstration of recognition and respect for Indigenous peoples of Canada.

Mackenzie Health is situated on treaty lands that have been lived on and cared for by generations of the Mississaugas of the Credit. It is the traditional territory of other First Nations including the Haudenosaunee and the Wendat. This land is currently home to many First Nations, Métis and Inuit people today. Mackenzie Health is grateful for the opportunity to deliver essential care to patients in this territory.

MOVED by Ms. Marion Kirsh and **SECONDED** by Ms. Stephanie Zee that the agenda for the February 2, 2023 meeting be approved, as presented.

CARRIED

2.0 Declaration of Conflict of Interest

All those in attendance were reminded of their responsibilities with respect to Conflict of Interest and no conflicts were declared.

3.0 Approval of the Consent Agenda

MOVED by Ms. Azi Boloorchi and **SECONDED** by Ms. Joby McKenzie that the consent agenda be approved, as presented.

CARRIED

4.0 Chair's Remarks

Ms. Fay Lim-Lambie welcomed Directors to the Board Meeting. Melika Onat, Administrative Resident was welcomed to the meeting.

5.0 Committee Reports

5.1 Quality, Safety and Risk Committee

Ms. Azi Bloorchi, Chair of the Quality, Safety and Risk Committee provided the Board of Directors with an overview of the January 10, 2023 meeting. The Chair's report was included in the pre-circulated materials. The committee workplan is tracking as planned. The committee received updates on the Medicine Program, IPAC Program, Mortality and Morbidity Conferences and the Quality and Patient Safety Scorecard.

5.2 Governance Committee

Mr. David Steinberg, Vice-Chair of the Governance Committee provided an overview of the January 12, 2023 meeting. The Chair's report was included in the pre-circulated materials. The committee received updates on the Ontario Not-for-Profit Corporations Act, related entities, annual board assessment survey and nomination matters.

5.3 Finance & Audit Committee

Mr. Dev Chopra, Chair of the Finance and Audit Committee provided the Board of Directors with an overview of the January 17, 2023 meeting. The Chair's report was included in the pre-circulated materials.

5.3.1 2022/23 Year End Audit

MOVED by Ms. Marion Kirsh and **SECONDED** by Ms. Krista Collinson:

BE IT RESOLVED that the Board of Directors approve the 2022/2023 year-end audit plan and confirmation of changes letter, as presented.

The original motion included in the pre-circulated material referenced a confirmation of changes letters. This has been removed.

This motion was withdrawn by the mover and seconder.

The motion was amended to remove "confirmation of changes letter."

MOVED by Mr. Joseph Amato and **SECONDED** by Ms. Marion Kirsh:

BE IT RESOLVED that the Board of Directors approve the 2022/2023 year-end audit plan, as amended.

CARRIED

5.3.2 2023/24 Operating Budget

MOVED by Ms. Stephanie Zee and **SECONDED** by Ms. Joby McKenzie:

BE IT RESOLVED that the Board of Directors approves the 2023/24 budget and the planning assumptions for Fiscal 2023/24 with a deficit of \$21.7M.

CARRIED

5.3.3 Western York Region Ontario Health Team FY2022/23 Mid-Year Financial Summary

MOVED by Mr. Joseph Amato and **SECONDED** by Ms. Stephanie Zee:

BE IT RESOLVED that the Board of Directors approves the 2022/23 Western York Region Ontario Health Team Mid-Year Financial Expenditure Summary.

CARRIED

6.0 Comments/Reports

6.1 Chief Executive Officer

There was no business to address under this item.

6.2 Chief Nursing Executive

Ms. Mary-Agnes Wilson, Chief Nursing Executive, referred to the pre-circulated presentation included in the Board Package. The Board of Directors received an update on Criminalizing Medical Error: Impact on Trust, Just Culture and High Reliability. A case study was shared on medication administration error and common cause analysis.

6.3 Chief of Staff

The Board of Directors received an update on a submission to the College of Physicians and Surgeons of Ontario (CPSO) Quality Improvement Partnership Program. CPSO's Quality Improvement program is built to ensure Ontario's physicians are engaging in self-reflection, self-improvement and meeting their quality requirements in five-year cycles. On behalf of Mackenzie Health's physicians, the High Reliability Organization (HRO) education and HRO platform was submitted for consideration to the CPSO as their quality requirements. The submission has been accepted and physicians who participate are able to apply their training to fulfill the CPSO quality requirements.

6.4 Professional Staff Association

Dr. Nikila Ravindran provided an update on agenda items for the upcoming February 15 Professional Staff Association meeting. Guest speakers from the Ontario Medical Association (OMA) are scheduled to present on Physician Wellness and the OMA Physician Health Program.

7.0 Other Business

There was no business to address under this item.

8.0 Adjournment

There being no further business, the meeting adjourned at 5:07 p.m.

