



Board of Directors
Open Meeting Minutes
January 25, 2018
Corporate Boardroom, 1301

Members	Mr. Anthony Ianni, Mr. Ray Archer, Mr. Gary D’Andrea, Mr. Mark Falbo, Mr. Louis Greenbaum, Dr. Steven Jackson, Ms. Marion Kirsh, Mr. Len Koroneos, Dr. Ambrose Lee, Ms. Fay Lim-Lambie, Mr. Enzo Morini, Ms. Sheila Neuburger, Ms. Dina Palozzi, Dr. Gundars Roze, Mr. Altaf Stationwala
Senior Leadership Team	Ms. Stav D’Andrea, Ms. Krista Finlay, Ms. Ingrid Perry, Mr. David Stolte, Mr. Richard Tam, Ms. Terry Villella
Guests	Ms. Natalie Thomson
Resource	Ms. Sophie Stratos
Regrets	Mr. Glenn Beaumont, Ms. Susan Kwolek

1.0 Call to Order and Approval of Agenda

Mr. Anthony Ianni, Chair of the Board, called the meeting to order at 6:00 p.m. and confirmed quorum.

MOVED by Mr. Ray Archer and seconded by Ms. Marion Kirsh that the agenda for the January 25, 2018 meeting be approved, as presented.

CARRIED

2.0 Declaration of Conflict of Interest

All those in attendance were reminded of their responsibilities with respect to Conflict of Interest.

3.0 Approval of the Consent Agenda

MOVED by Ms. Marion Kirsh and seconded by Mr. Mark Falbo and carried that the consent agenda be approved, as presented.

CARRIED

4.0 Chair's Remarks

Mr. Ianni welcomed recent President's Kudos Award Winners to the Board Meeting.

The Kudos Awards program recognizes and celebrates individuals and teams at Mackenzie Health who go above and beyond to support our organizational strategy and ensure quality in patient care and safety.

- Liza Ying is a Personal Support Worker with Behavioural Supports Ontario, and has been with the hospital since 2014. Liza was nominated for being supportive, friendly, and client centered. She is being recognized for taking the time to get to know her patients by learning their backgrounds, observing, and working on unique strategies of care. Liza exhibits professionalism with her colleagues as well as the patients and their families, and tries to develop a good rapport with them by using gentle persuasion, active listening, being sensitive to their cultural, spiritual, and religious beliefs, and supporting their families.

- Mirafe Fay Cartas, is a Personal Support Worker with Behavioural Supports Ontario, and has been with the hospital since 2000. Mirafe was nominated for using creative strategies including Montessori methods for dementia and Alzheimer's clients, studying client behaviours, assessing cognitive and behavioural responses, and creating meaningful activities to assist patients with increasing their quality of life. She uses images, body language, gestures, signs, and written text to effectively understand the patient's feelings and needs, as well as to address their concerns and de-escalate behaviours when needed.

- Teresa Sitlani is a Patient Care Manager at Mackenzie Health since 2012. Teresa was nominated for going above and beyond to make arrangements to promptly and effectively assist a 34 year old Duchenne's muscular dystrophy patient who has a series of medical needs. She made accommodations for the patient including contacting a doctor especially for him, educating him on how to use his medical device, and advocating for his testing, procedures, and appointments to be at Mackenzie Health for his convenience.

- Carol McCormick is a Support Volunteer since 2015. Carol was nominated for assisting an 82 year old visitor with getting to her car in the pouring rain after visiting her husband who is a patient in the A-wing. Carol got a wheelchair for the patient and then created a type of poncho to help keep her dry on the way to her car, using the materials she had near her at the time. She also helped the patient pay for her parking and contacted the attendant to have the gate opened so it was easier for them to exit.

- The team President's Kudos winner was the Pharmacy Team, and the following staff were in attendance:
 - o Apoorva Kelkar, Clinical Pharmacist
 - o Debra Ohara, Clinical Pharmacist
 - o Pegah Pourgolafshan, Clinical Pharmacist
 - o Monique Zamin, Clinical Pharmacist
 - o Renu Pathak, Pharmacy Coordinator

- o Jennifer Prosa, Pharmacy Coordinator
- o Jane Boyle, IT Support Technician
- o Dr. Carol Redstone, Physician Lead for Critical Care & Critical Care Response Team
- o Susan Simao, Pharmacy Manager
- o Amir Soheili, Operations Director

The pharmacy team was nominated for their hard work and collaboration in completing a transformational journey to support the organization to EMRAM 6 and Mackenzie Vaughan Hospital. They worked to set goals for their team, conduct environmental scans, and address major gaps in medication management and medication safety in the current systems at Mackenzie Health. The Pharmacy Team experienced significant levels of change over the last few years, but they persisted and managed to work together to achieve their goals and map out their workflows and processes. They also exhibited strong communication skills, commitment, and professionalism throughout the project.

On behalf of the Board of Directors, the Chair congratulated the winners on receiving a Kudos Award in recognition of their excellent quality of care and service. He praised them for their hard work and dedication and noted it is a source of inspiration for staff at Mackenzie Health. The Chair sincerely thanked them for their efforts in helping to create a World Class Health Experience for the patients and their families.

The Chair highlighted activities that were included in the meeting package:

- On December 6th, there was a successful Joint Meeting of the Mackenzie Health Board of Directors and Mackenzie Health Foundation Board of Directors at the mock-up site.
- On December 12th, Altaf Stationwala, Mark Falbo, Enzo Morini and Greg Sorbara participated in the Carlo and Angela Baldassarra Family Gift Celebration in recognition of their incredible \$5 million contribution to the Mackenzie Vaughan Hospital. In recognition of their transformative gift to Mackenzie Health, the Inpatient Dialysis Unit at the new Mackenzie Vaughan Hospital will be named in honour of Carlo and Angela Baldassarra and Families.
- December 10th, marked another significant milestone in Mackenzie Health's history. Twenty-seven patients who were waiting for an alternate level of care were successfully moved to the new Reactivation Care Centre, a new physical location now part of community-based service locations. On behalf of the Board, thank you to the entire team's efforts and for going above and beyond to improve patient care. Their focus on patient experience and safety is well demonstrated by the newly-equipped and tidy unit, and their warm welcome to our inaugural patients. Congratulations!
- There have been ongoing meetings regarding funding. On November 21st, Altaf, Richard Tam, Terry Villella and the Chair met with ADM-level MOHLTC representatives – Melissa Farrell, Nancy Naylor, Peter Kaftarian, Minister Hoskins' Senior Policy Advisor – Holly Burke, and Kim Baker the CEO of the Central LHIN, to discuss our budget shortfall. On January 10th, Altaf and the Chair met with the Central LHIN Board Chair Warren Jestin and CEO Kim Baker, regarding the budget issue.

- On January 18th, Altaf participated in a Seniors and Social Services Town Hall Meeting hosted by Francesco Sorbara, MP for Vaughan-Woodbridge, at the Chancellor Community Centre.
- On January 27th, the Professional Staff Association's 1920's themed dinner and dance is taking place at the Riviera Events Centre in Concord. All Board Members are welcome to attend.
- On February 11th, the 13th Annual RBC Family Day Skate in support of Mackenzie Vaughan Hospital is taking place, 3pm until 5pm, at the Woodbridge Memorial Arena located at 5020 Hwy 7 in Woodbridge.
- On February 28th, Mackenzie Health will be hosting a community engagement session sponsored by Richmond Hill Ward 5 Councillor Karen Cilevitz at the Richmond Hill Public Library located at 1 Atkinson Street, from 7pm until 9pm.

5.0 Presentations

5.1 Mackenzie Innovation Institute (Mi²) Annual Update

Mr. Ray Archer, Chair of Mi², and Mr. Richard Tam, CFO of Mi², presented the annual update. Highlights of Mi² include six major large scale projects involving a total of \$3.6M in funding and over twenty public engagements through health innovation conferences and keynote speeches. Achievements of the past year include the live demonstration at HealthAchieve, Mededge: Professional and SME panel discussion and OCE smart hand hygiene.

Mi²'s focus is driven by the smart hospital vision and the mission to support the smart hospital journey. Partnerships with industry leaders in the private sector to evaluate products and services beneficial for the growth of Mackenzie Health's clinical programs, especially with the upcoming launch of MVH. Successful in sharing and disseminating experiences and expertise; establishing strategic relationships with other organizations; and making a mark as a driver in health innovation. Next steps include ramping up the digital marketing effort in building the brand.

6.0 Committee Reports

6.1 Finance & Audit Committee

Ms. Marion Kirsh, Chair of the Finance and Audit Committee, referred to the pre-circulated committee report and presented the following resolution items before the Board:

6.1.1 2017/18 Year End Audit Plan

MOVED by Ms. Marion Kirsh and seconded by Mr. Lou Greenbaum:

BE IT RESOLVED that the Board of Directors approves the 2017/18 Year End Audit Plan, as presented.

CARRIED

6.1.2 L-SAA Declaration of Compliance

MOVED by Ms. Marion Kirsh and seconded by Mr. Fay Lim-Lambie:

BE IT RESOLVED that the Board of Directors approves the L-SAA Declaration of Compliance for the period January 1, 2017 to ending December 31, 2017.

CARRIED

6.1.3 2018/19 Hospital Annual Planning Submission

MOVED by Ms. Marion Kirsh and seconded by Mr. Lou Greenbaum:

BE IT RESOLVED that the Board of Directors grants the approval to submit the 2018/19 Hospital Annual Planning Submission, as presented.

CARRIED

6.1.4 Laboratory Automation Contract Award

MOVED by Ms. Marion Kirsh and seconded by Mr. Len Koroneos:

BE IT RESOLVED that the Board of Directors grants the approval for the CFO and CEO to award the Laboratory Automation contract, as selected through RFP, per our Signing Authority and Delegation Policy.

CARRIED

6.1.5 York Region Capital Funding

MOVED by Ms. Marion Kirsh and seconded by Mr. Ray Archer:

WHEREAS, Management has determined that the claim for capital funding meets the definition of eligible costs as outlined in the Memorandum of Understanding (November 2009) with the Region;

AND WHEREAS, an attestation signed off by the President & CEO has been provided;

AND WHEREAS, detailed supporting information included costs incurred to the end of November 2017 and the cost share portion will be provided to the Region as part of this claim for capital funding;

NOW THEREFORE, BE IT RESOLVED that the Board of Directors approves the submission of the claim for capital funding to the Regional Municipality of York for the period up to November 30, 2017.

CARRIED

6.2 Quality, Safety and Risk Committee

Ms. Sheila Neuburger, Chair of the Quality, Safety and Risk Committee, reported on the pre-circulated committee report.

7.0 Comments/Reports

7.1 Chief Executive Officer

There was no business to address under this item.

7.2 Chief Nursing Executive

Altaf Stationwala referred to the Chief Nursing Executive's Report included in the Board Meeting Package. Ms. Kwolek to present the report at the next Board Meeting.

7.3 Chief of Staff

There was no business to address under this item.

7.4 Professional Staff Association

There was no business to address under this item.

8.0 Other Business

There was no business to address under this item.

9.0 Adjournment

There being no further business, the meeting adjourned at 7:08 p.m.